

Minutes of Regular Convention Meeting

UERMMM ALUMNI FOUNDATION, Inc.

**July 2, 2009 – Thursday
12 noon**

**Philippine Consulate (Philippine Center)
556 Fifth Avenue, New York, NY 10036**

Called to Order by Benjamin Rigor, MD – Chairman of the Board @ 11:15 am.

Welcome Remarks:

Chairman Benjamin Rigor, MD welcomed members and guests. He thanked them for coming to the meeting with special acknowledgement to the guests from Manila lead by Mr. & Mrs. Wilson Young with Dean Reyes and Dr. Andy Borrromeo. He then asked Dr. Rene Querubin to give the Invocation.

Roll Call: conducted by the Secretary.

Attendees: 12 BOTs , 1 officer (non-BOT), 2 Ex-Officio, 1 Chairman Emeritus, 12 Committee members, and 16 Guests. 3 BOTs were absent.

Declaration of Quorum: Dr. Isabelita Casibang declared a quorum.

The secretary, Dr. Reyes, did Reading of the minutes of the Mid-Year meeting on March 6-8, 2009 in Baltimore, MD. Copies were distributed via email and additional hard copies were made available during the meeting.

Discussions on certain items of the secretary's report subsequently followed.

Dr. Valen asked about the Antipolo community service project that his Class '66 made a donation to. Dr. Vickie Casibang suggested that they (Class '66) write an official letter to Dr. Cuanang regarding his inquiry. Dean Reyes further made a statement and clarified that the Alumni & Friends Foundation in the Philippines is **not** part of the Medical School's Alumni Association.

Dr. Felix Evangelista made a suggestion re: donor acknowledgements – to personalize the letters.

Other points of discussion would be taken up during presentation of the individual committee reports

Motion: To approve the minutes of the March 6-8, 2009 Mid-Year meeting was made by Dr. Querubin and was seconded.

Resolution: March 2009 minutes approved – unanimous (12 BOTs); No objections.

CHAIRMAN'S REPORT - Dr. Benjamin Rigor

(Report attached and distributed electronically with additional hard copies during the meeting). The report also included the Report of the Committee on Recycle for Charity. The reports were essentially the same given at the March 2009, mid-year meeting in Baltimore, MD.

Motion: To approve the Chairman's report and to file the Committee on Recycle for Charity report was made and seconded.

Resolution: Chairman's report was approved. The Committee on Recycle for Charity report was approved to file.

PRESIDENT'S REPORT – Dr. Isabelita Casibang

(Report attached and distributed electronically).

Dr. Casibang read her report, which was also distributed, to the attendees.

Dr. Casibang highlighted the achievements during her administration from 2006 to present.

This included the following:

- (1) Securing a sizable donation from Dr. Carlos Soriano of \$14,500+ benefiting 3 of the Foundation's projects in addition to promising another amount for this year,
- (2) Development of policies & procedures for most of the standing committees that would guide the current and future Foundation officers and grantees,
- (3) Increasing interest of the younger alumni in becoming members of the different committees thus increasing the pool of future trained leaders and assuring our Foundation of well trained future Trustees and officers,

Dr. Casibang further acknowledged Dr. Ned Valen's dynamic leadership in the Fund Raising Committee who obtained new donations via active letter solicitations.

In closing, Dr. Casibang expressed her gratitude & appreciation and applauded all (trustees, community volunteers, different committee chairpersons and members) who worked as part of the TEAM so that these achievements be developed and delivered.

TREASURER'S REPORT – Dr. Elmer Gilo

(Report attached and distributed electronically with hard copies mailed)

Dr. Gilo had a detailed power point presentation of the Foundation's financial situation.

He pointed out that "we have kept in line with the existing functional expenses ratio, i.e., program expenses = 81-82% and management & General Expenses = 19%." In the breakdown of program expenses showed the highest spent for scholarships.

Discussion/Q&A followed:

Dr. Rigor asked for a follow-up/update from the Maryland mid-year meeting regarding the investments.

Dr. Gilo responded that he met with Water Tower and is awaiting a response, He said "the loss is 'virtual' only on paper since the money was not withdrawn. He also stated that "we are recovering".

Dr. Suntay suggested professional help re: the Foundation's investments. Both organizations (Foundation & Alumni Association) need to regain the trust of the alumni.

Discussion regarding the contribution of the Alumni Association to the AFUSA followed. Dr Rigor asked why the contribution of the Alumni Association has decreased significantly. Dr. Vincent Casibang suggested that there be a certain percentage from the convention proceeds to be given to the AFUSA.

Dr Querubin asked that the letter of the auditor be submitted to the Audit & Ethics Committee.

Finance, Budget & Investment:

Dr. Gilo who then also presented the Proposed Budget gave the report.

Dr. Querubin reiterated the need for a 5-year program/budget since this assures that the objectives are maintained, assists the Board in its allocation of funds and lessens the burden on the BOTs. He then applauded the work of the SFAC who presented their 5-year budget.

Dr. Gilo suggested the need to also get the input of the medical school.

Dr. Querubin suggested the implementation of the 5-year budget for all the committees.

Dr. Suntay also suggested that the Dean of the medical school be an ex-officio member of the FBI committee.

Motion: To approve the audited treasurer's report was made and seconded.

Resolution: The audited treasurer's report was approved – unanimous. No objections.

COMMITTEE REPORTS: (Reports attached and distributed)

Scholarship & Financial Aid (SFAC): Read and presented by Dr. Gotardo.

He then made a motion to approve the committee's recommendations.

Motion was seconded by Dr. Valen.

Discussion/Q & A followed:

Dr. Gilo suggested to decrease the "red tape".

Dr. Nanette Pasatiempo brought up issues of transparency; no acknowledgement from book scholarships and that this should be used for the intended purpose of books.

Dean Tan-Reyes suggested "NOT to give money to the student and instead give the actual book". Mr. Wilson Young agreed with Dean Reyes not to give the book scholarship money directly to the student.

Furthermore, there should be a mechanism that is set by the office of the Dean regarding disbursement of the scholarship money. However, Dean Reyes expressed some difficulty of this suggestion due to lack of personnel in the Dean's office. Another suggestion was to get the Librarian involved. Further discussion will be taken up at the respective committee meetings to resolve this issue.

Motion: A motion to refer back the resolutions (being presented by the chairman of the SFAC) to the SFA Committee for further review and revision was presented and seconded.

Resolution: This was approved by majority of the BOT.

Alliance & Friends Report:

Mrs. Querubin and Mrs. Rigor presented the report.

Mrs. Querubin reported that the biggest fund raising occurred during the Convention in San Francisco, CA last July 3-6, 2008. Total proceeds from the Raffle Ticket Fund Raising = \$3,320. In addition, she expressed the committee's gratitude and acknowledged the tremendous effort and dedication of Mr. Ernie Suguitan to the organization of the Alliance and Friends.

She informed the group that they have advised the AFUSA to hold the disbursement of the \$5,000 donated by the Alliance to the Antipolo project pending further clarification regarding details of that project.

An update of the tax-exempt status: Acknowledgement of Rev. Benedict Rigor, son of Ben & Letty Rigor, for his patience and perseverance in helping file the appropriate forms to the IRS to correct the organization's status and convert to a tax-exempt 501c3 which was finally submitted and is awaiting final decision

After presentation of the report, they made an appeal for everyone to help them with the sale of raffle tickets for this Convention.

Faculty Development Committee (FDC): Presented by Dr. Felix Evangelista

Dr. Evangelista expressed his concerns regarding the duplication of programs between two 501C3 organizations, i.e., AFUSA and Alumni Association, regarding faculty development. Furthermore, he pointed out the need for a dialogue and clear cut delineation of funding responsibilities to prevent redundancy and confusion".

He said “The AFUSA FDC’s outlook for generating dependable yearly income has been affected by the UERM-MAA’s recent 501c3 approval and by their own FDC programs and ability to disburse funding independently.”

Discussion from the floor: Dr. Sam Dona pointed out that this may be the time to sit down and settle matters between the AFUSA and MAAA.

Slide Presentation from Dr. Andy Borromeo of the recent developments in the infrastructure program at the Medical School and discussion with Mr. Wilson Young.

Resident’s Award Committee: Presented by Dr. Renato Raymundo

Dr. Raymundo informed the group that there was no additional information since the March Mid-year meeting report.

He summarized the following highlights:

- establishment of policies and procedures (done)
- awarded 5 out of 10 Outstanding Residents
- development of Selection Committee from the Medical School: interns and medical students

Community Service: Report given by Dr. Ned Valen

Discussion followed regarding the Green Building. Questions concerning the origin of this project and what appear to be how this is being promoted by the Alumni & Friends organization in the Philippines. Dr. Vickie Casibang clarified that Dr. Vic O’Yek had approached her some years ago regarding the idea of a Green Building. Dr. O’Yek subsequently had a plan made for this, which he presented, in the annual convention meeting here in the US and also in the Philippines.

Dr. Valen gave a background of Dr. O’Yek’s qualifications and commitment to community service. He informed the group that Dr. O’Yek had asked his nephew to make a plan for the Green Building who then presented it to Dr. Joven Cuanang with a proposal for a joint venture between the AFUSA and Alumni & Friends (A&F). However, it appears that the A&F is ignoring Dr. O’Yek’s proposal and is promoting the Green Building as “their own”.

Dr. Josie Garcia-Sidiq's comment regarding above issue: "forget the past and let's move forward!" She suggested meeting with the A&F to build the building.

The A&F has conducted fund raising for the Green Building soliciting for Naming Rights. The Dean informed the group that a few classes have already given donations for this.

Constitution & By-laws (CBL): Reported by Dr. Sam Dona

Dr. Dona said that no new things are in place and implementation is what needs to be done. He also suggested "it is time to sit down with the current leadership of the MAAA to iron out certain issues." He also recommended that the article previously published in the newsletter describing the AFUSA and Alumni Association be printed again in the upcoming issues since it was well written and very informative.

Library Committee: The report was read and presented by Dr. AM Pasatiempo

Dr. Pasatiempo informed the group of the "big improvement" from the Librarian who has recently been sending the appropriate acknowledgements. She said, "The primary problem - lack of communication - has improved with the issues now being elementary."

Furthermore, she said that to develop a 5-year plan, there should be communication between the Library Committee in the US and that of the Medical School so as to be more efficient. Dr. Pasatiempo was very positive in her current outlook because "things are moving".

Discussion regarding "Cyber Library":

It was pointed out that Dr. Borrromeo, in his report mentioned the Library is 100% wired since June 2009. There is need to study the whole system and also to meet with the committee from the Medical School.

Fund Raising Committee:

Dr. Valen introduced Dr. Wilmer Heceta who is the pioneer in fund raising idea of the 333 Endowment Fund. Dr. Heceta graciously accepted the renaming of the fund to include his name.

There were no other committee reports presented due to time constraints.

NEW BUSINESS:

ELECTION OF NEW BOTS and OFFICERS for 2009-2012:

Dr. Rigor presided over the elections.

Candidates for Trustees:

Isabelita Casibang, Samuel Dona, Rene Raymundo, Bob Moorjani, Teresita Torres.

Candidates for Officers:

Chairman – Rene Querubin

Vice-chair – Chuck Gotardo

President – Vickie Casibang

Vice-pres – Nanette Pasatiempo

Secretary – Ruby Reyes

Asst Sec – Maria Herrera

Treasurer – Elmer Gilo

Asst Treas - Roy Baldomero

Motion to close the nominations was made by S Dona and duly seconded.

The nominees were **elected by acclamation.**

DEAN'S REPORT

Dean Alfareta Tan-Reyes gave a detailed power point presentation.

She suggested *renaming the partial scholar to Bronze*. Due to lack of time, this motion will be taken up via an electronic meeting.

A short discussion/Q&A followed.

Re: Donation of books to the Departments

Dean Reyes pointed out that the books owned by the medical school through the Library are given *on loan* to the departments. That there is a mechanism of borrowing books with an inventory at the end of each school year.

It was suggested that any book donations be channeled through the Dean's office since there is already a mechanism in place for proper acknowledgement.

Mr. Wilson Young further suggested that a copy of the document of donations be furnished to his office from proper accountability and control since there is also a policy in place. In addition, he said, "it (the donation) goes inside the system". Also acknowledgement is done within a month.

Motion: To approve all reports was made by Dr. R Raymundo and seconded by Dr. R Baldomero.

Resolution: All reports presented were approved - All in favor.

The Dean was presented with the check donation from the AFUSA.

Meeting was adjourned @ 4:50 pm.

Prepared by:

Ruby Reyes, MD

Secretary

9/23/2009