ACKNOWLEDGMENT OF RECEIPT OF REQUEST FOR FUNDING AND APPROVAL OF FUNDING

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This is to acknowledge the receipt of your application form with the required documents. Your request was presented and approved by the Board of Trustees. Enclosed is a check of ______dollars payable to

In addition, an acknowledgment forms for you to complete and return to the Foundation. *It is necessary for you to return the acknowledgment of the receipt of the funds for accurate accounting and documentation. The specific donor(s) will be provided with a copy to be included in the annual report.*

If you prefer, you could use your own acknowledgment letter. Congratulations and best wishes on your endeavors.

Truly yours,